* Why should we use functions at all?

Because we can use it many times and easy to fix

* How to define/declare a function?

def<function name>(function arguments):

* How to call/use a function?

Function name()

* What is return, why and how do we use it?

When we create variable in a function, it is called local variable, it only exist in the function.

So, we have to use return to use the local variable outside the function

* Do we have to use return in every function?

No

* What are function arguments/parameters, why and how we use it?

A name used inside a function to refer to the value passed as an argument

Function without arg/par have 1 output and we must use arg/par for variable output.

If we want to use arguments, we have to define it inside the function and input it when we call the function

* How to use function from a different file other than our currently working file?
* we have to import the file that contain the function to program